

The Town of Warsaw Board of Commissioners met in regular session on June 13, 2022 at 6:00pm at the Warsaw Town Hall.

Board Members Present:

Mayor A.J. Connors
Commissioner Scotty Smith
Commissioner Russell Eason
Commissioner Jack Hawes
Commissioner Ebony Wills-Wells

Also Present:

Town Manager, Scotty Summerlin
Town Clerk, Lea Turner
Public Works Director, Craig Armstrong
Police Chief, Patrick Giddeons
Recreation Director, Betty Smith
Town Attorney, Ken Thompson

Mayor Connors opened the meeting and Deacon Larry Benson led with prayer. The Pledge of Allegiance then followed.

Commissioner Russell Eason made a motion to accept the agenda. Commissioner Scotty Smith seconded the motion. The vote was unanimous to accept the agenda.

Consent Agenda:

Mayor Connors asked for a motion to approve the consent agenda items. Commissioner Russell Eason made the motion to approve the consent agenda items. Commissioner Scotty Smith seconded the motion. The vote was unanimous to approve the following consent agenda items: (1) Approval of Minutes from May 9th Regular Commissioner Meeting, (2) Approval of Minutes from May 23rd Budget Public Hearing, (3) Approval of Minutes from June 7th Budget Work Session #4, (4) Budget Amendment #12, Powell Bill Revenue Received, (5) Budget Amendment #13, DreamWorks Warsaw Revenue Received.

Special Recognition of E. Denise Carlton, Warsaw PD Dispatcher, Retired:

Mayor Connors presented a retirement plaque to Ms. Carlton. She was thanked for her hard work and dedication to the Town of Warsaw. He stated that 37 years was really something to be proud of. Ms. Carlton stated she would miss everyone but was ready to enjoy her retirement.

Public Comments:

Mayor Connors called for a motion to open public comments. Commissioner Jack Hawes made a motion to open public comments. Commissioner Russell Eason seconded the motion. The vote was unanimous to open public comments.

Marzella Morrissey spoke against the across the board raises for employees, the 2% tax increase and the 3% water and sewer increase. Ms. Morrissey stated that the citizens

had not received adequate notification and the 65-plus population could not afford these increases. She stated with the poverty level in town not everyone receives the newspaper and that the library has internet but cannot accommodate everyone.

Mayor Connors responded that it had been published on the Town website, in the newspaper, on the door of Town Hall and multiple phone tree messages had gone out. He stated he feels like the Town had done all they could to notify the citizens.

Commissioner Russell Eason made a motion to close public comments. Commissioner Jack Hawes seconded the motion. The vote was unanimous to close public comments.

Victoria Street Water & Sewer Extension Permits Submittal & Payment:

Manager Scotty Summerlin explained a developer/utility contractor is interested in constructing new homes along Victoria Street. Currently, Victoria Street pavement, as well as water mains and sewer mains stop short of being able to serve the incorporated area. The developer/contractor agrees to provide the labor and materials to complete the installation of the new water and sewer extensions upon agreement of the Town Board to pay for the engineering and design, permitting, inspections, testing, GIS, As-Built mapping, and closeout. The estimate for the engineering, design services and permitting is approximately \$11,900.00 with a built-in contingency of 10%.

Commissioner Russell Eason made a motion to submit and pay for permit applications and authorize manager to execute associated contracts. Jack Hawes seconded the motion. The vote was unanimous to submit and pay for permit applications to extend Warsaw water and sewer mains along Victoria Street and authorize Town Manager to execute the associated contracts.

Approval of Fiscal Year 2022-23 Budget Ordinance & Fee Schedule:

Manager Scotty Summerlin responded to Ms. Morrissey's earlier comments. He stated that very few individuals do not carry cell phones now and our website is accessible. He also stated all budget notifications and documents were posted online. He then turned it over to the commissioners to make a decision on the proposed budget.

Commissioner Russell Eason made a motion to approve the budget ordinance and fee schedules. Commissioner Jack Hawes seconded the motion. The mayor polled all commissioners and the vote was unanimous to approve the Fiscal Year 2022-23 Budget Ordinance and Fee Schedules, as presented.

American Rescue Plan and Lost Revenue Replacement Funding Priorities:

Manager Scotty Summerlin stated that previously the Board had determined that the approximately \$984,000 will be used as lost revenue replacement. The Town has designated the following priorities: repaving and street repair (\$300,000), stormwater

and drainage repairs (\$300,000), and Memorial Park (\$300,000), and possibly employee bonus pay or other priorities.

Mayor Connors stated that there had been discussion of employee bonuses, but after taxes the amount brought home would be so small. He followed by commenting that it still would be a sign of appreciation to the employees. Commissioner Hawes asked if an amount had been determined. Manager Summerlin explained it was completely up to the Board how much to give if any. Discussion about Memorial Park and employee bonuses was tabled to a later date. It was however approved to move forward with the street repairs and stormwater/drainage.

Approve Request for Proposals (RFP) for Milling & Paving Certain Town Streets:

Manager Scotty Summerlin stated that he and Public Works Director, Craig Armstrong had identified approximately 6,700 feet of streets in need of immediate attention. A formal bid package has been prepared for the Board's review. Sealed bids will be received on July 7 and a bid tabulation will be presented at the July Board meeting.

Commissioner Russell Eason made a motion to approve the RFP and authorize the manager to solicit bids. Scotty Smith seconded the motion. The vote was unanimous to approve the Request for Proposals (RFP) for milling and paving and authorize the town manager to solicit bids through an advertised formal bid process.

Manager's Update:

Manager Scotty Summerlin advised the State permitting process was currently underway for the painting of the water tank at the south end of Warsaw. Cleanup day was a success; there was about 15 people that came out and there were 37 full bags of trash collected. The Community Yard sale also went well. Contract 42 is finally nearing completion. There are still some driveways to be repaired on W. College St. and the manhole replacement at Bell and W. College will be completed in the next few weeks.

Mayor's Update:

Mayor Connors spoke to cleanup day as well. He stated that the sad part was that once everything was cleaned up by Monday the ditches were full of trash again.

Board Comments:

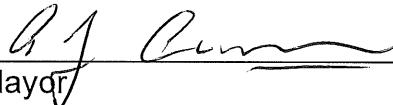
Commissioner Russell Eason stated that the Community Yard Sale went well and they are looking into adding a farmers' market/produce stands to it in the future. Commissioner Eason also stated there was a donation made over the weekend specifically to the multipurpose field at Memorial Park.

Commissioner Scotty Smith asked about the mural. He questioned whether it would be up prior to Veterans Day this year. Commissioner Eason and Manager Summerlin advised that painting is underway and it should be delivered soon.

Commissioner Ebony Wills-Wells thanked the citizens for coming. She expressed concern for the elderly with the hot weather we are having and asked everyone to check-in on the elderly and make sure they are staying cool. She also mentioned the increased crime in the area and that more security was needed. She asked about grants to add security lighting or cameras.

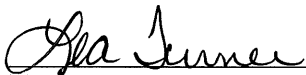
Adjournment:

Commissioner Russell Eason made a motion to adjourn the meeting. Commissioner Ebony Wills-Wells seconded the motion. The vote was unanimous to adjourn the meeting.



Mayor

Attest:



Town Clerk

**TOWN OF WARSAW
BUDGET ORDINANCE
2022-2023**

BE IT ORDAINED by the Board of Commissioners of the Town of Warsaw:

Section 1. General Fund Expenditures:

The following amounts are hereby appropriated for operation of the Town of Warsaw General Fund to be accounted for utilizing the chart-of-accounts as provided for in the NC Local Government Accounting Procedures and implemented by the Town of Warsaw, for the year beginning July 1, 2022 and ending June 30, 2023.

Administration	299,400.00
Police Department	1,328,900.00
Separation Allowance	19,400.00
Fire Department	140,760.00
Street Department	272,200.00
Sanitation	272,300.00
Parks/Recreation	216,050.00
DreamWorks Warsaw	252,340.00
Library Department	2,600.00
Special Appropriations	<u>304,900.00</u>
TOTAL APPROPRIATIONS	3,108,850.00

Section 2. General Fund Revenues:

It is estimated that the following amounts will be available during the fiscal year beginning July 1, 2022 and ending June 30, 2023 to meet the aforementioned appropriations in the General Fund.

Property Taxes (Current & Prior)	1,221,550.00
Other Taxes, Licenses, and Penalties	101,100.00
Service Fees	531,100.00
Sales & Use Tax	990,000.00
Beer & Wine Tax	13,000.00
Utility Franchise Taxes	185,000.00
Investment Income	900.00
Miscellaneous/Other Revenue	<u>66,200.00</u>
TOTAL GENERAL FUND REVENUES	3,108,850.00

Section 3. Powell Bill Expenditures:

The following amounts are appropriated in the Town of Warsaw Powell Bill Fund for the year beginning July 1, 2022 and ending June 30, 2023.

TOTAL APPROPRIATIONS	96,000.00
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Section 4. Powell Bill Revenues:

It is estimated that the following revenues will be available during the fiscal year beginning July 1, 2022 and ending June 30, 2023.

POWELL BILL ALLOCATION	96,000.00
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TRANSFER FROM POWELL BILL FUND	<u>0.00</u>
TOTAL POWELL BILL REVENUES	96,000.00

Section 5. Utility Fund Expenditures:

The following amounts are appropriated in the Town of Warsaw Utility Fund for the year beginning July 1, 2022 and ending June 30, 2023.

Water/Sewer Operations	1,336,500.00
Debt Service	<u>282,000.00</u>
TOTAL UTILITY FUND EXPENDITURES	1,618,500.00

Section 6. Utility Fund Revenues:

It is anticipated that the following revenues will be available in the Utility Fund for the year beginning July 1, 2022 and ending June 30, 2023.

Water/Sewer Sales	1,589,375.00
Taps and Connections	5,000.00
Penalties	18,000.00
Interest Earned	0.00
Surcharge Fees	0.00
Reserve Account	5,625.00
Miscellaneous	<u>500.00</u>
TOTAL UTILITY FUND REVENUES	1,618,500.00

Section 7. Stormwater Fund Expenditures:

The following amounts are appropriated in the Stormwater Fund for the year beginning July 1, 2022 and ending June 30, 2023.

Repairs/Maintenance	63,000.00
Capital Outlay	0.00
Transfer to Stormwater Fund	<u>0.00</u>
TOTAL STORMWATER FUND EXPENDITURES	63,000.00

Section 8. Stormwater Fund Revenues:

It is anticipated that the following revenues will be available in the Stormwater Fund for the year beginning July 1, 2021 and ending June 30, 2022.

Stormwater Fees	63,000.00
Transfer from Stormwater Fund Balance	<u>0.00</u>
TOTAL STORMWATER FUND REVENUES	63,000.00

Section 9. Economic Revolving Loan (ERL) Fund Expenditures:

The following amounts are appropriated in the Town of Warsaw Economic Development Revolving Loan Fund for the year beginning July 1, 2022 and ending June 30, 2023.

Transfer to ERL Fund	<u>500.00</u>
TOTAL ERL EXPENDITURES	500.00

Section 10. Economic Revolving Loan Fund Revenues:

It is anticipated that the following revenues will be available in the ERL Fund for the year beginning July 1, 2021 and ending June 30, 2022.

Principal on Loans	0.00
Interest on Loans	0.00
Interest EDRL	<u>500.00</u>
TOTAL ERL REVENUES	500.00

Section 11. Taxes Levied:

There is hereby levied a tax rate of \$0.57 per \$100.00 valuation for the purpose of raising the revenue from current year's property tax for taxable property as listed for taxing purposes as of January 1, 2022. Such rates are based on an estimated total valuation of property for the purposes of taxation of an estimated \$235,364,000.00 (100% valuation) with an anticipated collection rate of 96.15%.

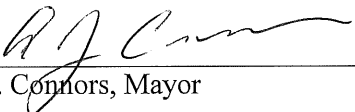
Section 12. Capitalization:

For the purpose of tracking capital items, there shall be a threshold of \$5,000.

Section 13. Distribution:

Copies of this Ordinance shall be furnished to the Finance Officer and the Budget Officer of the Town of Warsaw to be kept on file by them for their direction in the disbursement of funds.

Adopted this the 13th day of June, 2022, while in regular session.



A.J. Connors, Mayor

ATTEST:



Lea Turner, Town Clerk



Town of Warsaw
FY 2022-23 Fee Schedule
APPROVED

Water Service Deposit	(per account)	\$200.00
Water Fees (Inside Town)	(0-2000 gallons)	\$15.45, \$3.91 per 1,000 gals. thereafter
Water Fees (Outside Town)	(0-2000 gallons)	\$30.90, \$7.78 per 1,000 gals. thereafter
Sewer Fees (Inside Town)	(0-2000 gallons)	\$20.65, \$8.14 per 1,000 gals. thereafter
Residential Sewer Fees (Outside Town)	(0-2000 gallons)	\$41.35, \$16.33 per 1,000 gals. thereafter
Non-Residential Sewer Fees (Outside Town)	(0-2,000 gallons)	\$61.95, \$24.36 per 1,000 gals. thereafter
Non-Payment & Meter Tampering Fee		\$50.00 each
Water Tap ¾"	(Inside Town Limits)	\$750.00
Water Tap ¾"	(Outside Town Limits)	\$1,500.00
Sewer Tap 4"	(Inside Town Limits)	\$750.00
Sewer Tap 4"	(Outside Town Limits)	\$1,500.00
Water Tap > ¾"	(Inside Town Limits)	Cost
Water Tap > ¾"	(Outside Town Limits)	Cost x 2
Sewer Tap > 4"	(Inside Town Limits)	Cost
Sewer Tap > 4"	(Outside Town Limits)	Cost x 2
Utility Bore	(Inside Town Limits)	Cost
Utility Bore	(Outside Town Limits)	Cost x 2
Bulk Purchase, Water		\$7.88 per 1,000 gals.
Stormwater Fee		\$4.00
Garbage	(Inside Town Limits)	\$16 per can
Garbage	(Outside Town Limits)	\$32 per can
Bulk Garbage		\$50 per load
Copies		\$0.10 each
Fax		\$2.00 1 st page, \$1.00 ea. additional
Mowing	(Less than .5 acre)	\$200.00 minimum
Zoning Permit Application		\$75.00
Zoning Permit Application	(Requiring a Public Hearing)	\$200.00
Conference room in Town Hall	(Per use – 4 hrs.)	\$50.00
Returned Check Fee		\$35.00
Pine Crest Burial Plot	Single (4.5' x 8.5')	\$850.00
Yard Sale Permit		\$5.00
Brown Cardboard Recycle	8 yard container	\$90.00 per load