

The Town of Warsaw Board of Commissioners met in regular session on May 10<sup>th</sup>, 2021 at 6:00 pm at the Town Hall Board Room.

**Board Members Present:**

Mayor A.J. Connors  
Commissioner Scotty Smith  
Commissioner Jack Hawes  
Commissioner Russell Eason  
Commissioner Owen Martin  
Commissioner Valerie Pope

**Also Present:**

Town Manager, Scotty Summerlin  
Town Clerk, Lea Turner  
Police Chief, Patrick Giddeons  
Public Works Director, Craig Armstrong  
Town Attorney, Ken Thompson

Mayor Connors opened the meeting with prayer led by Pastor Brian DiCicco, which was followed by the Pledge of Allegiance.

Mayor Connors asked for a motion to accept the agenda as presented. Commissioner Jack Hawes made a motion to accept the agenda. Commissioner Russell Eason seconded the motion. The vote was unanimous to accept the agenda as presented.

**Consent Agenda:**

Mayor Connors asked for a motion to approve the consent agenda items. Commissioner Russell Eason made a motion to approve the consent agenda items. Commissioner Scotty Smith seconded the motion. The vote was unanimous to approve the following consent agenda items: (A) Approval of Minutes for regular meeting on April 12<sup>th</sup>, (B) Approval of Minutes for budget meeting on April 28<sup>th</sup>, (C) Approval of Audit Contract for FY2021-22, (D) Approval to Surplus Public Works Truck & Sell by Internet Auction.

**Public Comments:**

Commissioner Scotty Smith made a motion to open public comments. Commissioner Jack Hawes seconded the motion. It was unanimous to open public comments.

JD Williams gave an update on his code enforcement violation and court appearance. Mr. Williams stated he had corrected the violation and asked that the Board to provide a letter to state they would drop the violation and associated fees.

Commissioner Jack Hawes stated he felt this had gone on long enough and everything needed to just be dropped. Manager Summerlin advised this topic would be brought up again outside of public comments.

Commissioner Scotty Smith made a motion to close public comments. Commissioner Russell Eason seconded the motion. It was unanimous to close public comments.

**Approval from Mayor and Town Manager to Sign Wellness Center Management Contract, Dream Works:**

Brian DiCicco stated that his organization has been invested in the Town of Warsaw and have been doing some evaluation of the Wellness Center. The Dream Works Team sees a lot of potential for the Wellness Center and is extremely excited at the possibility of partnering with the Town. Mr. DiCicco reiterated a strong desire to approve the management agreement for the mutual benefit of the Wellness Center and the ongoing work and outreach of Dream Works to improve the well-being of all that utilize the facility. The partnership could be a big investment for the Town as well as the surrounding community.

Manager Summerlin stated that the "COVID Cloud" is lifting and that individuals are starting to get out more so he feels now is the time to act. The Management Agreement is initially an eight (8) month contract. He stated he was strongly recommending the Board make a motion to approve the Agreement and authorize the Town Manager and the Mayor to sign the Wellness Management Agreement.

Commissioner Russell Eason made a motion to approve the Agreement and authorize the Town Manager and the Mayor to sign the Agreement. Commissioner Scotty Smith seconded the motion. The vote was unanimous to approve the Agreement and authorize the Town Manager and the Mayor to sign the Wellness Center Management and Marketing Agreement with Dream Works.

**Findings of Drainage Study – N. Front St. and Private Property:**

Chris Rhodes, NCDOT, stated that the Hydraulic Unit from Raleigh had been in to research the problems on N. Front St. The drainage study showed that there were some driveway tiles that were undersized, but the minimum-to-no fall in the outfalls were the major problem. Additionally, many drive culvert pipes are at incorrect elevations. There are trees and debris on private property that will have to be cleaned in order to see any results. The complaint has been passed on to upper management for approval to complete work and a site visit is pending.

Manager Summerlin advised he had received a call from Mr. Horne stating he had more information. Mr. Horne was not present. Manager Summerlin advised he would make contact with Mr. Horne to see what other information he has and follow up with NCDOT.

**NCDOT Transportation Assistance Program (TAP) Request to Address ADA Wheelchair Ramps:**

Manager Summerlin advised that he has received information from NCDOT in reference to areas of concern, mainly intersections, where improvements to wheelchair ramps are needed. Improvements will need to be made to make the subject ramps ADA compliant. The expenses will be covered with federal funds. A letter of request on behalf of Warsaw will need to be submitted to NCDOT for the work to be completed.

Commissioner Owen Martin made a motion to submit the request to NCDOT.

Commissioner Jack Hawes seconded the motion. The vote was unanimous to submit a request to NCDOT for the Transportation Assistance Program to improve the ramps.

### **CN42 & CN43 Updates:**

Manager Summerlin advised that the main concern with the Eberhart Construction project is the entryway into the wastewater treatment plant is not well maintained. Their work was scheduled to be complete the end of May. However, with delays it will be closer to September. Valves are on backorder, further slowing construction.

Step Construction has finished most of their sewer line and manhole replacement or rehabilitation work. Four (4) or five (5) additional manholes have been identified to be replaced or rehabilitated, as their project has come in under budget. The town and engineering firm, McDavid Associates, is working with NCDENR to work out the specifics of a change order to take on the work. Additionally, the town is requesting the State (NCDENR) authorize the overlay of subject town streets that were cut up in order to replace the sewer collection system. The manager will keep the Board updated.

### **Manager's Update:**

Manager Summerlin advised he had sent out a Milling and Repaving Request for Proposals (RFP). Though, this is an informal bid solicitation, sealed bids are to be returned to town hall on or before 4:00pm on May 20<sup>th</sup>, 2021. There have been six (6) contractors identified. Approximately 8-10 locations have been identified as highest priority.

The National Day of Prayer was held last Wednesday. It was not as well attended as in other years, but it was a put together very well and was extremely inspirational.

A Memorial Day Ceremony and Program will be May 30<sup>th</sup>, 2021 at the Recreation Center. The Ceremony will begin at 9:00am.

### **Mayor's Update:**

Mayor Connors thanked Public Works for cutting back shoulders of the roads to help with visibility concerns.

### **Board Comments:**

Commissioner Jack Hawes inquired about trees on the power lines at W. College St. and Jordan St. Manager Summerlin advised that in recent years, Duke Energy tree trimming contractors were not moving swiftly to keep lines clear. Commissioner Hawes also asked to follow up with Duke Energy about the broken power line pole at the old Lodge building near W. Hill St. and N. Cross St.

**Mr. J.D. Williams Complaint:**

The Town Board went back to the complaint from Mr. Williams. Commissioner Scotty Smith stated the complaint should not have been taken as far as it was. He stated that, in his opinion, taking the matter to court was too much.

Commissioner Jack Hawes made a motion to dismiss the fines. Commissioner Owen Martin seconded the motion. The vote was 4-0, with one commissioner abstaining from voting, to dismiss the fines.

**Close Session:**

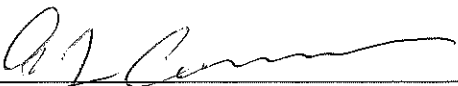
Commissioner Scotty Smith made a motion to go into closed session. Commissioner Jack Hawes seconded the motion. The vote was unanimous to go into closed session in reference to NCGS 143-318.11(3).

Commissioner Owen Martin made a motion to resume regular session. Commissioner Russell Eason seconded the motion. The vote was unanimous to resume regular session.

No action was taken in closed session.

**Adjournment:**

Commissioner Owen Martin made a motion to adjourn the meeting. Commissioner Jack Hawes seconded the motion. The vote was unanimous to adjourn the meeting.

  
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A.J. Connors, Mayor

Attest:

  
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Lea Turner, Town Clerk