

The Town of Warsaw Board of Commissioners met in regular session on April 8, 2019 at 7:00pm in the Board Room of the Town Hall.

Board Members Present:

Mayor A.J. Connors
Commissioner Scotty Smith
Commissioner Valerie Nelson
Commissioner Owen Martin
Commissioner Peggy Doran
Commissioner Russell Eason

Also Present:

Town Manager, Scotty Summerlin
Town Clerk, Lea Turner
Public Works Director, Craig Armstrong
Police Chief, Eric Southerland
Town Attorney, Jene Thompson

Mayor Connors called the meeting to order which was followed by prayer. Prayer was led by Deacon Robert McGowan, followed by the Pledge of Allegiance.

Consent Agenda:

Mayor Connors asked for a motion to approve the consent agenda items.

Commissioner Owen Martin made the motion to approve the consent agenda items. Commissioner Scotty Smith seconded the motion. The vote was unanimous to approve the following consent agenda items: Approval of Minutes for regular meeting on March 11th, Approval of Minutes for March 28th Budget Work Session and Approval of Minutes for April 4th Commissioner and Chamber of Commerce Special Called Meeting.

Public Comments:

Commissioner Peggy Doran made a motion to open public comments. Commissioner Owen Martin seconded the motion. The vote was unanimous to open public comments.

There were no public comments.

Commissioner Peggy Doran made a motion to close public comments. Commissioner Russell Eason seconded the motion. The vote was unanimous to close public comments.

Audit Contract and Engagement Letter Proposal CPA; Thompson, Price, Scott, Adams & Co:

Manager Scotty Summerlin advised that the contract proposal covers work to complete a full audit of Warsaw's financial statements for the fiscal year ending June 30, 2019. Thompson, Price, Scott, Adams has a strong grasp of working with the Town and continues to provide professional and timely service at a competitive price.

Commissioner Peggy Doran made a motion to approve the contract. Commissioner Russell Eason seconded the motion. The vote was unanimous to approve the audit contract and engagement letter proposal from Thompson, Price, Scott, Adams & Co.

Residential Culvert Installation Request Policy & Form Proposal:

Manager Scotty Summerlin explained that the culvert policy stems around a desire to improve drainage. Driveway installs have been too small and not properly elevated in the past. This would allow for a partnership between residents and the Town of Warsaw. The customer will be responsible for paying for the supplies and the Town will install the pipe.

Commissioner Owen Martin made the motion to approve this policy. Commissioner Russell Eason seconded the motion. The vote was unanimous to approve the residential culvert installation policy and form.

CSXT Surplus Caboose Display Project:

Manager Scotty Summerlin explained that CSXT has agreed to donate the old caboose to the Town. The Town however would be responsible for moving the caboose and repairing it. This would serve as a static display to commemorate the long history of the rail coming through Warsaw. The scope of work will require donations and will include a need for a section of track and cross-ties, cranes for moving the caboose, and restoration which includes landscaping and walkways. Commissioner Martin made a motion to formally endorsement the caboose restoration project. Commissioner Eason seconded the motion. Vote was unanimously approved.

Manager's Update:

Manager Summerlin stated that Contract 39 extension is nearing completion and that final dressing up would be addressed soon. They are currently about 89% complete. There is still some money available in the project, but not enough expected to extend the project again. The excess funds could be used for grouting the old abandoned lines underneath town streets. McDavid Associates will follow up with manager, as work nears completion.

Manager Summerlin reported that Town Hall had done a landscaping project due to bagworms taking over the bushes. NCDOT has been contacted about the flagpole area on West College and approval is needed from the VFW before this project can begin. Also there is talk of replacing the holly trees on North Front St with Nandina and Hosta.

Manager Summerlin advised that he is working to revise the PARTF application to make it more competitive and would be due by May 1st.

Manager Summerlin announced new happenings in Town. There is a new home construction start at the corner of Gum and Chelly Streets. Meherrin delivered their new building today. Schwartz property (former Quinn Wholesale) is looking to subdivide the space to allow for multiple business opportunities.

Manager Summerlin reminded all that the next budget meeting would be April 18th at 6:30 pm.

Mayor's Update:

Mayor Connors stated that with all the problems in the news about allegations against public officials that the Town needed to look into Sexual Harassment classes.

Mayor Connors also suggested adding another camera in the downstairs lobby area to include a monitor so employees can see who is coming in.

Board Comments:

Commissioner Scotty Smith advised there was a gentleman in Clinton that works on rail cars that we might can get to help us with the restoration.

Commissioner Valerie Nelson advised there are several scams going around and everyone needs to be sure they are aware and if there are any questions contact the Police Department. Commissioner Nelson also advised about a program with NC Works that is interested with partnering with the Town to allow 16-24 year olds to work in which NC Works would be responsible for paying the workers to help build employment skills.

Announcements:

Community Cleanup Day is April 13 beginning at 8am and there is a signup sheet downstairs for all that are interested in coming out to help.

Warsaw Community Easter Egg Hunt will be April 19 from 11am - 1pm. This is for ages 2 through 5th grade and will be held at the Warsaw Recreation Center.

Farm Fest planning is still underway and the event will be held April 26 & 27 at Memorial Park. Friday night will be from 6-11pm and Saturday will be from 10am-6pm.


Adjournment:

Commissioner Peggy Doran made a motion to adjourn the meeting. Commissioner Owen Martin seconded the motion. The vote was unanimous to adjourn the meeting.



Mayor

Attest:



Town Clerk