

The Town of Warsaw Board of Commissioners met in regular session on March 11, 2019 at 7:00pm in the Board Room of the Town Hall.

**Board Members Present:**

Mayor A.J. Connors  
Commissioner Scotty Smith  
Commissioner Valerie Nelson  
Commissioner Owen Martin  
Commissioner Russell Eason

**Also Present:**

Town Manager, Scotty Summerlin  
Town Clerk, Lea Turner  
Public Works Director, Craig Armstrong  
Town Attorney, Jene Thompson

Mayor Connors called the meeting to order which was followed by prayer and the Pledge of Allegiance.

**Consent Agenda:**

Mayor Connors asked for a motion to approve the consent agenda items.

Commissioner Owen Martin made the motion to approve the consent agenda items. Commissioner Valerie Nelson seconded the motion. The vote was unanimous to approve the following consent agenda items: Approval of Minutes for regular meeting on February 11th, Approval of Minutes for February 28th Budget Work Session and Budget Amendment 19 for the Police Department.

**Public Comments:**

Commissioner Valerie Nelson made a motion to open public comments. Commissioner Owen Martin seconded the motion. The vote was unanimous to open public comments.

There were no public comments.

Commissioner Russell Eason made a motion to close public comments. Commissioner Valerie Nelson seconded the motion. The vote was unanimous to close public comments.

**Auditor's Presentation of Audit Report, Year Ending June 30, 2018:**

Mr. Greg Adams with Thompson, Scott, Price, Adams gave a report of the findings of the 2017-18 audit. Mr. Adams stated that the only significant deficiency is in internal controls. Mr. Adams said this was a problem all small towns face. Mr. Adams gave a report of fund balances. General fund had a net change of \$272,193 which leaves a balance of \$1,676,943. Mr. Adams stated of this balance \$554,845 is restricted funds.

Water and Sewer had a net change of \$1,005,174 which leaves a balance of \$15,305,099. This fund had such a drastic change due to the capital water project that is ongoing.

Mr. Adams advised that the State requires a fund balance of 8% of operating expenses and the Town went from 31.96% last year to 42.13% this year.

Commissioner Valerie Nelson made a motion to accept the report from Mr. Adams. Commissioner Owen Martin seconded the motion. The vote was unanimous to accept the 2017-18 Audit report given by Mr. Adams.

### **C2e Request to Establish Bulk Rate for Town of Warsaw:**

Manager Scotty Summerlin explained that C2e sent in a letter of request for the Town to establish a bulk rate fee for wastewater. Manager Summerlin explained that their financing package was coming together and construction was set to begin in May. There was much discussion about the amount of discharge and the looks (quality) of the discharge being sent to our plant. Additionally, the town's sewer surcharge policy was mentioned. Discussion concluded that the town board would not entertain a discussion on a bulk rate for wastewater until C2e begins construction of their proposed facility.

Commissioner Valerie Nelson made the motion to table this item. Commissioner Russell Eason seconded the motion. The vote was unanimous to table this item.

### **Contract Number 39 - Water System Improvements Project Update:**

Manager Scotty Summerlin advised that at the last meeting work had just begun on the new extension of the water project. Manager Summerlin reported that they have about 6,300 ft of the 7,800 ft of pipe installed which is about 78%. They are looking at beginning tie-ins as early as next week but hoping to be able to have minimal disruptions and limited cloudy water. The tie-ins will take about two (2) to three (3) weeks. Manager Summerlin also noted that on the original plans Mulberry was thought to be a 6 inch line but it was found to be a 12 inch line. It will be replaced with a 12 inch line so another change order will be coming.

### **Warsaw Farm Fest 2019 Update:**

Manager Summerlin advised that the committee was having regular meetings but that volunteers are still needed. This year there will be new entertainment. Manager Summerlin advised there had been some questions of the Farm Fest budget and reminded the commissioners that only \$10,000 was set aside for any festival or event for the Town. Manager Summerlin advised that anything outside this amount was raised through sponsorships, raffles, and community donations. There was discussion about making sure to donate as much to Veterans Day Parade as was put aside for Farm Fest. Manager Summerlin advised that budget items would be discussed at a later date at the budget meeting.

**Manager's Update:**

Manager Summerlin stated that Cookout was making progress and may open by the end of April. He also noted that Bojangles and McDonalds were also making changes to their signs to improve their image.

Manager Summerlin advised that this year the Recreation department had made a U8 Baseball team. He also noted that there would be work done to revise the PARTF application to make it more competitive and would be due by May 1st.

Manager Summerlin announced that Christy Aldridge, Wellness Director, was currently taking classes for certification. This certification will allow her to be able to offer new programming. He also noted that self defense classes are coming.

Manager Summerlin updated on Florence Recovery. He advised that project approvals were coming weekly.

Manager Summerlin reminded all that the next budget meeting would be March 28th at 6:30 pm.

Finally, Manager Summerlin advised that notice had been received from the State approving the new sewer project. Also, with this the Town would have to submit the proper paperwork to the LGC in order to be approved for the loan.

Manager Summerlin came back to advise of a new enforcement coming. Manager Summerlin advised that junk cars would begin to be enforced. He stated that notices would be given to individuals with non-registered vehicles and vehicles no longer in operation then violations would be sent if the problem was not corrected.

**Mayor's Update:**

Mayor Connors stated that the Chamber of Commerce had notified him requesting a joint meeting with the Board. The dates recommended were March 21 or April 4. The location of this meeting would be the Wellness Center.

Commissioner Valerie Nelson made a motion to have the meeting on April 4th at 6:30 at the Warsaw Wellness Center. Commissioner Scotty Smith seconded the motion. The vote was unanimous to have a joint meeting with the Chamber on April 4th at 6:30.

**Board Comments:**

Commissioner Valerie Nelson commended the Fire Dept on their quick service at her niece's home recently. Commissioner Nelson also advised that with the help of the Police Dept and several community members there would be a Town-wide cleanup on April 13. She also asked for volunteers to come help with this cleanup.


March 11<sup>th</sup>, 2019

**Announcements:**


Mayor Connors advised that on last Friday, March 8th Warsaw Elementary held a career day with many from the community in attendance. He advised that the children were very excited to learn.

**Adjournment:**

Commissioner Valerie Nelson made a motion to adjourn the meeting. Commissioner Owen Martin seconded the motion. The vote was unanimous to adjourn the meeting.

  
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Mayor

Attest

  
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Town Clerk