

April 11<sup>th</sup>, 2016

The Town of Warsaw Board of Commissioners met in regular session on April 11<sup>th</sup>, 2016 at 7:30pm in the conference room of the Town Hall.

Present:

Mayor Russell Eason  
Commissioner Scotty Smith  
Commissioner Al Searles  
Commissioner Joal Smith  
Commissioner Dr. Martin Owen

Also Present:

Town Manager, Shawn Condon  
Town Clerk, Lea Turner  
Code Enforcement Officer, Ed Collins  
Public Works Director, Ivey Knowles  
Police Chief, Eric Southerland  
Wellness Supervisor, Lydia King  
Recreation Supervisor, Betty Smith  
Town Attorney, Jene Thompson

Mayor Russell Eason opened the meeting with the Pledge of Allegiance.

**Public Hearing for the Annexation of John Williams Property:**

Mayor Eason asked for a motion to open the public hearing to receive comments in reference to the voluntary annexation of John Williams property located at 136 Pete Quinn Rd. Commissioner Joal Smith made a motion to open the public hearing. Commissioner Scotty Smith seconded the motion. The vote was unanimous to open the public hearing.

There were no public comments.

Commissioner Joal Smith made a motion to close the public hearing. Commissioner Scotty Smith seconded the motion. The vote was unanimous to close the public hearing.

**Public Hearing for the Annexation of US Cold Storage:**

Mayor Eason asked for a motion to open the public hearing to receive comments in reference to the voluntary annexation of US Cold Storage located at 234 Bruce Costin Rd. Commissioner Joal Smith made a motion to open the public hearing. Commissioner Owen Martin seconded the motion. The vote was unanimous to open the public hearing.

There were no public comments.

Commissioner Joal Smith made a motion to close the public hearing. Commissioner Owen Martin seconded the motion. The vote was unanimous to close the public hearing.

**Regular Meeting:**

**Addition to Agenda:**

Manager Shawn Condon asked to add an item to the agenda. Manager Condon advised that Mike Barnette with McDavid & Associates was present to speak to the board in reference to the CDBG grant.

**Approval of Minutes:**

Mayor Eason asked for a motion to approve the minutes for the March 14<sup>th</sup>, 2016 meeting.

Commissioner Joal Smith made the motion to approve the minutes. Commissioner Owen Martin seconded the motion. The vote was unanimous to approve the minutes.

**Public Comments:**

Mayor Eason asked for a motion to open public comments.

Commissioner Al Searles made the motion to open public comments. Commissioner Scotty Smith seconded the motion. The vote was unanimous to open public comments.

There were no public comments.

Commissioner Al Searles made the motion to close public comments. Commissioner Scotty Smith seconded the motion. The vote was unanimous to close public comments.

**Consideration of Adopting Compliance Plans for the CDBG Grant:**

Manager Condon advised that Mike Barnette was present to review a set of Compliance Plans that would assist in the structure of the CDBG grant.

Mr. Barnette reviewed the plans which contain a Program Contact and Signature Policy, Equal Employment Opportunity Plan, Section 3 Plan, Language Access Plan, Citizen Participation Plan, Fair Housing Plan, Excessive Force Policy, Anti-displacement and Relocation Assistance Plan, and a Section 504 Grievance Procedure. Mr. Barnette reviewed the importance of each and was advised he was available for any questions.

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Commissioner Al Searles made the motion to adopt the compliance plans as outlined by McDavid & Associates. Commissioner Scotty Smith seconded the motion. The vote was unanimous to adopt the compliance plans.

**Consideration of Ordinance to Annex John Williams Property at 136 Pete Quinn Rd:**

Manager Shawn Condon asked the board to adopt an ordinance to extend the corporate limits of the Town to annex the property at 136 Pete Quinn Rd which is owned by John Williams.

Commissioner Joal Smith made a motion to adopt the ordinance for annexation of the John Williams property. Commissioner Owen Martin seconded the motion. The vote was unanimous to adopt the ordinance for annexation of the John Williams property.

**Consideration of Ordinance to Annex US Cold Storage at 234 Bruce Costin Rd:**

Manager Shawn Condon asked the board to adopt an ordinance to extend the corporate limits of the Town to annex the property at 234 Bruce Costin Rd which is owned by US Cold Storage, Inc.

Commissioner Joal Smith made a motion to adopt the ordinance for annexation of US Cold Storage, Inc. Commissioner Owen Martin seconded the motion. The vote was unanimous to adopt the ordinance for annexation of US Cold Storage, Inc.

**Consideration of proposed Town Utility Policy:**

Manager Shawn Condon advised that he had revised the Utility Policy and was asking the board's consideration of this policy. Manager Condon advised the policy would mirror the County's billing cycle with bill being mailed on the 1<sup>st</sup> and being due by the 15<sup>th</sup> with turnoff being the following 15<sup>th</sup>.

Commissioner Joal Smith made the motion to adopt the new utility policy with an effective date of July 1. Commissioner Owen Martin seconded the motion. The vote was unanimous to adopt the new utility policy with an effective date of July 1.

**Mayor's Update:**

Mayor Eason had no report.

**Manager's Report:**

Manager Shawn Condon advised that he had a proposed resolution regarding the congregate food sites with the Duplin County Services from the Aged. Manager Condon advised that they had spoken with the County Manager in reference to bringing it back

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to Warsaw and the resolution would need to be accepted and turned back in to the County.

Commissioner Joal Smith made a motion to accept the resolution. Commissioner Owen Martin seconded the motion. The vote was unanimous to accept the resolution from the County in reference to bringing the congregate food services back to Warsaw.

**Board Comments:**

Commissioner Al Searles stated he was proud of the great progress Warsaw was making with the new solar facility, the new mechanics school and the annexation of US Cold Storage.

**Closed Session:**

Mayor Eason requested closed session pursuant to NCGS 143-318.11(6) to discuss economic development.

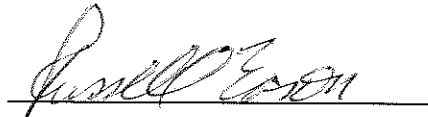
Commissioner Joal Smith made the motion to go into closed session. Commissioner Scotty Smith seconded the motion. The vote was unanimous to go into closed session.

Commissioner Joal Smith made the motion to go back into regular session. Commissioner Al Searles seconded the motion. The vote was unanimous to go into back into regular session.

Commissioner Joal Smith made a motion to accept the proposal made by Kennedy Properties. Commissioner Al Searles seconded the motion. The vote was unanimous to accept the proposal from Kennedy Properties.

**Adjournment:**

Commissioner Al Searles made the motion to adjourn the meeting. Commissioner Scotty Smith seconded the motion. The vote was unanimous to adjourn the meeting.



Mayor

Attest



Town Clerk