

The Town of Warsaw Board of Commissioners met in regular session on February 12, 2018 at 7:00pm in the conference room of the Town Hall.

Board Members Present:

Mayor A.J. Connors
Commissioner Scotty Smith
Commissioner Owen Martin
Commissioner Peggy Doran

Also Present:

Town Manager, Scotty Summerlin
Town Clerk, Lea Turner
Public Works Director, Craig Armstrong
Recreation Director, Betty Smith
Wellness Director, Christy Aldridge
Wellness/Planning, Lavern Padgett
Fire Chief, John Blackmore
Town Attorney, Jene Thompson

Dr. Gasperson opened the meeting with a prayer which was followed by the Pledge of Allegiance.

Amend Agenda:

Town Manager Scotty Summerlin asked that the agenda be amended to add a report by C2 Energy.

Commissioner Peggy Doran made the motion to amend the agenda. Commissioner Scotty Smith seconded the motion. The vote was unanimous to amend the agenda.

Consent Agenda:

Mayor Connors asked for a motion to approve the consent agenda items.

Commissioner Peggy Doran made the motion to approve the consent agenda items. Commissioner Scotty Smith seconded the motion. The vote was unanimous to approve the following consent agenda items: January 8, 2018 minutes; January 22, 2018 minutes; January 29, 2018 minutes; Recreation Budget Amendment; and Tax Releases.

Public Comments:

There were no public comments.

2016-17 Audit Report Presentation:

Stuart Hill with Thompson, Price, Scott, Adams & Co, PA gave report from FY 2016-17 audit. Mr. Hill explained as in all small local governments, segregation of duties was a

finding. Mr. Hill also stated that in the environmental protections department there was an overage in expenditures that was not accounted for with a budget amendment. Mr. Hill stated that even with this departmental overage the overall budget came in under budget. Mr. Hill stated that General Fund put \$66,905 toward Fund Balance and Water and Sewer put \$12,825 toward Fund Balance.

C2Energy Update:

Sam Grossman with C2Energy reported that they were please to say that they had their investors in place. Mr. Grossman stated that the Mayor and Manager had met with the investors to ensure everything was completed and in place before construction began. At this time a construction schedule has not been started. Mr. Grossman stated that during construction there would be a creation of approximately 200 jobs and after construction there would be 90-95 full time jobs created.

Board Consideration for Warsaw ABC Board to Adopt Town of Warsaw Travel Policy:

Manager Scotty Summerlin advised that Walker McNeil of the ABC Board was asking that the Town allow the ABC Board to Adopt their travel policy.

Commissioner Peggy Doran made the motion to allow the ABC Board to adopt the Town of Warsaw travel policy. Commissioner Scotty Smith seconded the motion. The vote was unanimous to allow the Warsaw ABC Board to adopt the Town of Warsaw's travel policy and for Manager Summerlin to write a letter verifying approval.

Board Consideration for Warsaw ABC Board to make an Annual Distribution to the Town of Warsaw in lieu of Quarterly Distributions:

Manager Scotty Summerlin advised that the Warsaw ABC Board is asking to make one annual distribution to the Town instead of quarterly distributions. Manager Summerlin advised that there is not a large surplus of revenue so they are asking to hold revenues until later in the year.

Commissioner Peggy Doran asked if there had been any discussion of relocating to possibly gain more revenue. Manager Summerlin was unsure of any discussion. Commissioner Scotty Smith made a motion to allow annual distribution at a set time. Commissioner Owen Martin seconded the motion. The vote was unanimous to allow an annual contribution in lieu of quarterly contributions and or Manager Summerlin to write a letter verifying approval.

Board Consideration to Apply for PARTF Application for Memorial Park--Phase II:

Manager Scotty Summerlin advised that NC PARTF applications are available and applications are due in May. Manager Summerlin stated that it was his recommendation

to submit for a \$400,000 project in which \$200,000 would come from PARTF and \$200,000 would have to be a local match.

After much discussion about the benefits of a year-round recreation program, Commissioner Scotty Smith made the motion to submit the application. Commissioner Owen Martin seconded the motion. The vote was unanimous to apply for a \$400,000 project through NC PARTF.

Contract Number 39 (CN 39) Status Report and Progress Update:

Manager Scotty Summerlin advised there was a progress meeting last week. John Tucker, the new state engineer came to view the project. Manager Summerlin advised that the fire hydrant flow testing is complete and there is two (2) hydrants left to be replaced. Manager Summerlin also mentioned another extension request to come.

Board Consideration of Audit Contract and Engagement Letter:

Manager Scotty Summerlin advised that the Town had received an audit contract and engagement letter for Thomson, Price, Scott, Adams & Co, PA. Summerlin stated that the firm has competitively priced their services and with their knowledge of the Town's financials, it is his recommendation to approve the audit contract.

Commissioner Peggy Doran made a motion to approve the audit contract. Commissioner Scotty Smith seconded the motion. The vote was unanimous to approve the audit contract with Thompson, Price, Scott, Adams & Co, PA.

Board Appointment of Members to Serve on Recently Created Recreation Advisory Board:

Manager Scotty Summerlin advised that the Town established a Recreation Advisory Board on August 7, 2017. Manager Summerlin stated that the Board nominations are Leigh Ellis, Matthew Howell, Oscar Vasquez, Russell Eason, and Commissioner Peggy Doran as committee liaison.

Commissioner Scotty Smith made a motion to approve the appointments. Commissioner Owen Martin seconded the motion. The vote was unanimous to approve the appointments for the Recreation Advisory Board.

Manager's Update:

Manager Summerlin advised that he had received the finance agreement for the closure of Plank Street Railroad closure. Summerlin stated that there was not a date as to when the closure would happen. Summerlin also advised that the monies received for this closure would go to add a crossbar and lights at the Dudley Street crossing.

Manager Summerlin also advised that he was working on updating the Flood Damage Prevention Ordinance. The County is also working on this update. The ordinance will require a public hearing which will be set about April.

Manager Summerlin advised that he did send the letters to NCDOT in reference to postponing the stoplight removal. He stated that they did grant for a postponement until May. Summerlin stated that letters had been sent to the legislators but he has not heard back from them at this time.

Manager Summerlin also advised that he needed to set a budget workshop. Commissioner Peggy Doran made a motion to have the workshop on March 19th at 6:30 pm. Commissioner Scotty Smith seconded the motion. The vote was unanimous to have a budget workshop meeting on March 19, 2018 at 6:30 pm.

Manager recognized Christy Aldridge, Wellness Center Director, to give an update. Christy advised that they had 16 new members since the first of the year. She also mentioned 6-8 renewals due to the no enrollment fee. Christy also stated that there had been discussion about fee schedule changes.

Mayor's Update:

Mayor Connors stated that he would like to see the Town do something for Memorial Day. Mayor Connors asked Chamber President, Frank Rhodes if the Town could join them in their Memorial Day celebration to which Frank Rhodes agreed. The Memorial Day Celebration will be held May 28, 2018 at 10 am at Memorial Park Gym.

Mayor Connors stated that he would also like to see the Town do something for July 4th. He stated that many people go out of town for these celebrations and he would like to see Warsaw have a celebration. This item to be discussed with the new budget.

Mayor Connors gave a report from the last County Board of Commissioners Meeting. Connors stated the County Board of Commissioners are committed to building a new facility. The County Commissioners have not stated a new site or time frame for construction but are looking ways to help fund the facility. Mayor Connors stated that options discussed were asking the Towns for a yearly contribution or asking for a fee to be paid as services are rendered as done with emergency services.

Mayor Connors also mentioned some street repair that was needed.

Board Comments:

Commissioner Peggy Doran asked about outdated ordinances. Manager Summerlin advised that every 5-10 years they needed to be updated but that would require bringing in an outside agency to assist. Attorney Jene Thompson advised that the attorneys used to make the ordinances as the need arose for one but due to time constraints, the cost of bringing in outside agencies is well worth the expense.

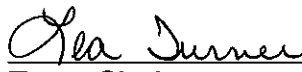
February 12th, 2018

Adjournment:

Commissioner Owen Martin made the motion to adjourn the meeting. Commissioner Peggy Doran seconded the motion. The vote was unanimous to adjourn the meeting.


Mayer

Attest


Town Clerk