

The Town of Warsaw Board of Commissioners met in regular session on September 11, 2017 at 7:30pm in the conference room of the Town Hall.

Board Members Present:

Mayor Russell Eason
Commissioner Scotty Smith
Commissioner Al Searles
Commissioner Joal Smith
Commissioner Dr. Owen Martin
Commissioner Peggy Doran

Also Present:

Town Manager, Scotty Summerlin
Town Clerk, Lea Turner
Police Chief, Eric Southerland
Public Works Director, Craig Armstrong
Recreation Director, Betty Smith
Town Attorney, Jene Thompson

Mayor Russell Eason opened the meeting with the Pledge of Allegiance.

Approval of Minutes:

Mayor Eason asked for a motion to approve the minutes for the August 14, 2017 regular session meeting.

Commissioner Al Searles made the motion to approve the minutes. Commissioner Peggy Doran seconded the motion. The vote was unanimous to approve the minutes.

Public Comments:

There were no public comments.

Regular Meeting:

Mowing and Grounds Maintenance RFP Results, Contract, and Staff Recommendations:

Manager Scotty Summerlin explained that nine (9) bids were received ranging from \$26,842.67 to \$136,469.49. Manager Summerlin stated that after bids were received and opened he and Public Works Director Craig Armstrong made calls to follow up with the contractors. Manager Summerlin stated that the contractor with the \$26,842.67 did withdraw his bid. Manager Summerlin advised that after review it was his recommendation to offer the mowing contract to Cutting Edge Lawn Care in the amount of \$65,561.

Commissioner Joal Smith made the motion to approve award of the Contract for one (1) year with the option to renew for additional years at the boards discretion.

Commissioner Owen Martin seconded the motion. The vote was unanimous to award the mowing and ground maintenance contract to Cutting Edge Lawn Care.

Conditional Use Permit Request; Jose & Renda Lopez, BF Best Lane:

Manager Scotty Summerlin advised that the Planning Board held a public hearing on September 7, 2017 at 7:00 pm in reference to a Conditional Use Permit to place a Class "A" Manufactured Home on property on BF Best Lane. Manager Summerlin also advised the neighboring residents were contacted and two (2) were in favor and one (1) was against. Manager Summerlin advised that it has been recommended by the Planning Board that the Conditional Use Permit be approved.

Commissioner Joal Smith made a motion to approve the Conditional Use Permit as recommended by the Planning Board. Commissioner Scotty Smith seconded the motion. The vote was unanimous to approve the Conditional Use Permit as recommended.

Consideration of Revision to Town of Warsaw Utility Policy; Water Leak Adjustments:

Manager Scotty Summerlin advised that under the current utility policy leak adjustments apply to water and sewer and once a leak has been repaired the Town will adjust the bill for water and sewer based on a six (6) month average. Manager Summerlin recommended that only the sewer charges associated with water leaks, whereby the water does not enter the Town's sewer collection system will be adjusted to the average consumption.

After much discussion this item was tabled until next month for Manager Summerlin to bring back his recommendation of the proposed changes to the policy.

Tax Release:

Manager Scotty Summerlin advised that County has asked the Town to release taxes for SSC Kenansville Operating Co. in the amount of \$1264.51.

Commissioner Joal Smith made a motion to approve the tax release. Commissioner Owen Martin seconded the motion. The vote was unanimous to approve the tax release.

Mayor's Update:

Mayor Eason advised that logging had been completed for Taco Bell and that the clean up and hauling of brush continues. Mayor Eason also advised that logging has begun at Memorial Park for the new ball field and that he would be working this weekend to help with clean up there.

Manager's Report:

Manager Scotty Summerlin advised that the Recreation Advisory Board is being formed at this time and he should have a list back to the board next month for approval.

Manager Summerlin advised that Fall Ball, both baseball and softball is coming back September 27th. Manager Summerlin also stated that Football and cheerleading has commenced. With this being said Summerlin stated that recreation is getting back to a year-long, well-rounded sports calendar.

Manager Summerlin provided an update on Contract 39 water project. Work is finishing up on College St and they are to finish the grading and sidewalks. Work is moving quickly on Bay St. Manager Summerlin advised that he anticipated being asked for an extension of 60 days. This project is originally set to complete on November 14th.

Manager Summerlin stated that C2e is finalizing the debt piece of their financing and should be done in about 2 weeks. They would then be sending in their payment for the sewer study. Also their construction has been pushed back to November.

Manager Summerlin provided an update on O'Reilly. They have completed the zoning approvals aside from the sign permits. So far a construction schedule has not been provided.

Manager Summerlin stated that they have completed the patched paving contract and that he is currently working on a resurfacing contract.

Manager Summerlin advised that he approved another year contract with the Library.

Finally, Manager Summerlin added that there are continued staffing issues at the Wellness Center but interviewing would be held this week for more part-time help.

Board Comments:

There were no board comments.

September 11th, 2017

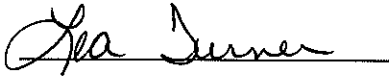
Adjournment:

Commissioner Joal Smith made the motion to adjourn the meeting. Commissioner Owen Martin seconded the motion. The vote was unanimous to adjourn the meeting.



Mayor

Attest



Town Clerk