

Zoning Department

**Town of Warsaw
NORTH CAROLINA
SIGN PERMIT APPLICATION**

Permit # _____

A. APPLICANT/OWNER REPRESENTATIVE INFORMATION

1. Sign Contractor: _____

Address: _____

Telephone number (w) _____ (fax) _____ (e-mail) _____

2. Property Owner (if different from applicant): _____

Address: _____

Telephone number (w) _____ (fax) _____ (e-mail) _____

B. REQUEST INFORMATION

1. EXACT LOCATION OF SIGN(S): _____

2. ZONING DISTRICT: _____

3. NUMBER OF SIGNS AND TYPE TO BE INSTALLED: _____

4. TOTAL AREA OF EACH SIGN: _____

5. WILL THE SIGN BE ILLUMINATED OR HAVE MOVING ELEMENTS? _____

IF YES, EXPLAIN: _____

6. WILL THE SIGN BE PERMANENTLY ANCHORED TO THE BUILDING OR GROUND? _____

C. SIGNATURES

~~I hereby acknowledge that this application is correct and I agree to comply with all City Ordinances regarding signs. I understand that this sign should not be erected without full knowledge and agreement of the property owner. Finally, I hereby authorize on-site review by authorized staff.~~

(Signature of Property Owner or Authorized Representative)

(Date)

SUBMITTAL PROCEDURE

All sign permit applications shall provide:

- 1) A site plan of the premises showing the location of all structures, existing signs on premises, and proposed sign(s).
Include distances from property lines.
- 2) Show dimensions of all signs, buildings (height and width) and premises.
- 3) Draw proposed sign(s) in detail, showing the height, dimensions, and proposed copy.

No person shall construct, relocate, erect, alter or otherwise maintain a sign without first obtaining a permit from the Administrative officer.

Outdoor advertising signs (billboards) require a conditional use permit and are only allowed in certain districts.

All signs shall comply with Section 15, Sign Regulations, of the Town of Warsaw Zoning Ordinance.

OFFICIAL USE ONLY

APPROVED BY: _____

DATE: _____